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MEMORANDUM

20 August 1946

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TO : Colonel [redacted]  
FROM : Chief, Fiscal Division

1. In connection with the liquidation of SSU, it is strongly urged that all terminations be issued effective COB the last date of a pay roll period. Any new appointments should likewise be made effective as of the first date of a pay roll period.
2. If this procedure is followed it will save a considerable amount of confusion in the processing of finance and personnel papers and will save in the Fiscal Division alone approximately 200-man days.

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[redacted]  
Chief, Fiscal Division

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[redacted] hrw

cc: Mr. Saunders

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Mr.  
Mr.  
Mr.

[redacted]

~~Stamp: 061, 3 6, 9/3~~

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